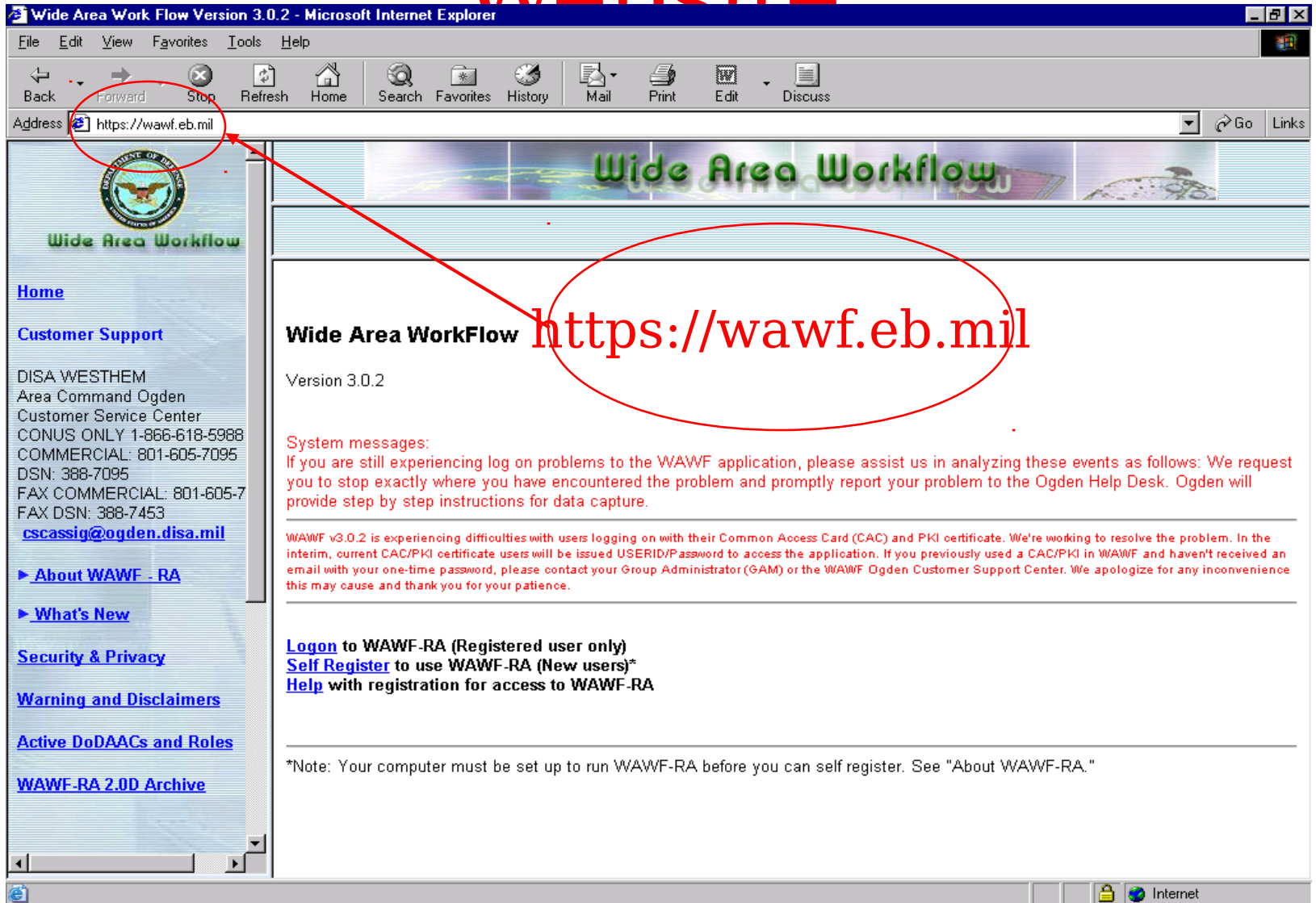


Wide Area Workflow

Receipts and Acceptance

Working in the Acceptance
Folder

Access the WAWF-RA Website




Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawf.eb.mil> Go Links

 Wide Area Workflow

[Home](#)

[Customer Support](#)

DISA WESTHEM
Area Command Ogden
Customer Service Center
CONUS ONLY 1-866-618-5988
COMMERCIAL: 801-605-7095
DSN: 388-7095
FAX COMMERCIAL: 801-605-7
FAX DSN: 388-7453
cscassig@ogden.disa.mil

[► About WAWF - RA](#)

[► What's New](#)

[Security & Privacy](#)

[Warning and Disclaimers](#)

[Active DoDAACs and Roles](#)

[WAWF-RA 2.0D Archive](#)

Wide Area WorkFlow <https://wawf.eb.mil>

Version 3.0.2

System messages:
If you are still experiencing log on problems to the WAWF application, please assist us in analyzing these events as follows: We request you to stop exactly where you have encountered the problem and promptly report your problem to the Ogden Help Desk. Ogden will provide step by step instructions for data capture.

WAWF v3.0.2 is experiencing difficulties with users logging on with their Common Access Card (CAC) and PKI certificate. We're working to resolve the problem. In the interim, current CAC/PKI certificate users will be issued USERID/Password to access the application. If you previously used a CAC/PKI in WAWF and haven't received an email with your one-time password, please contact your Group Administrator (GAM) or the WAWF Ogden Customer Support Center. We apologize for any inconvenience this may cause and thank you for your patience.

[Login](#) to WAWF-RA (Registered user only)
[Self Register](#) to use WAWF-RA (New users)*
[Help](#) with registration for access to WAWF-RA

*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."

Internet

Logon to WAWF-RA

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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cscassig@ogden.disa.mil

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WAWF-RA 2.0D Archive

Wide Area WorkFlow

Version 3.0.2

System messages:

If you are still experiencing log on problems to the WAWF application, please assist us in analyzing these events as follows: We request you to stop exactly where you have encountered the problem and promptly report your problem to the Ogden Help Desk. Ogden will provide step by step instructions for data capture.

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Logon to WAWF-RA (Registered users only)

Self Register to use WAWF-RA (New users)*

Help with registration for access to WAWF-RA

*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."

Click


User ID and Password

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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FAX COMMERCIAL: 801-605-7
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cscassig@ogden.disa.mil

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[WAWF-RA 2.0D Archive](#)

Wide Area Workflow

Enter User ID

WAWF - Login

User Id

Password

Select Certificate

If you have forgotten your WAWF password, please contact your group administrator or Customer Support.

Done Internet

Note: User ID And Password Are case sensitive


Open the Acceptor Menu

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil> Go Links


Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[\[+/-\] Acceptor](#)

[Acceptor View Only](#)

[FTP/EDI Guides & Other Supporting Documents](#)

[Software Users Manual](#)

[Submit New Requirements](#)

[Display Units of Measure Table](#)

[Display Pay DoDAACs Table](#)

[Find DCAA DoDAAC in Audit Office Locator](#)

Click the (+)

Please start by selecting one of the links from the left menu.

WARNING!

- Please **DO NOT** use the browser **BACK BUTTON** within the WAWF application.
- The use of the browser's **BACK BUTTON** is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the **RETURN** or **BACK** buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

Done Internet


Select "Access Acceptance Folder"

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil> Go Links


Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[\[X\] Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Please start by selecting one of the links from the left menu.

WARNING!

- Please **DO NOT** use the browser **BACK BUTTON** within the WAWF application.
- The use of the browser's **BACK BUTTON** is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the **RETURN** or **BACK** buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

Done Internet

Enter Search Criteria

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

Address: https://wawftraining.eb.mil/

Search Criteria

* = Required Fields

Note Required Fields!

At a minimum, select a DoDAAC*

UserID: GovAcc30

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[My Profile Maintenance](#)

[Add Additional Role](#)

[Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Contract Number

Delivery Order

DoDAAC/CAGE *

Vendor CAGE

Vendor CAGE Extension

Select Location Code

Shipment No.

Invoice Number

Type Document

Status

All Documents

All Documents

Create Date (YYYY/MM/DD)

Create Date End (YYYY/MM/DD)

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)


Invoice Received Date End (YYYY/MM/DD)

Submit Search

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://wawftraining.eb.mil/> Go Links »



Wide Area Workflow

UserID: GovAcc30

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[My Profile Maintenance](#)

[Add Additional Role](#)

[Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)







[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Shipment No.	Invoice Number
<input type="text"/>	<input type="text"/>
Type Document	Status
All Documents	All Documents
Create Date (YYYY/MM/DD)	Create Date End (YYYY/MM/DD)
<input type="text"/> 	<input type="text"/> 
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)
<input type="text"/> 	<input type="text"/> 
Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)
<input type="text"/> 	<input type="text"/> 

Scroll to bottom of screen

Click Submit

DoD Wide Area Workflow - Invoice, Receiving Report, and Payment Folder - DoD Paperless Contracting

Done Internet

Search Results are Displayed

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

Address: https://wawftraining.eb.mil/

Acceptance Folder for DoDAAC 'HC1001' (26 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Hold Invoice?	Amount
1	Receiving Report	06481	DAAB0797DB608	0014	AAA3594		Submitted	H					\$0.00
2	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H					\$0.00
3	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H					\$375.00
4	Receiving Report	06481	DAAB0797DB608	0014	MFR0001		Submitted	H					\$25,000.00
5	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H					\$12,000.00
6	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H					\$51,000.00
7	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H					\$55,000.00
8	Receiving Report	06481	DAAB0797DB608	0014	TIM		Submitted	H					\$0.00
9	Invoice 2in1	1M3WD	DAAB0797DB608	0014	001		Submitted	H	001	2003-11-19	Submitted	H	\$1.75
10	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND05		Submitted	H	SAND05	2003-11-17	Submitted	H	\$2,400.00
11	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND07		Submitted	H	SAND07	2003-11-17	Submitted	H	\$144.00
12	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND08		Submitted	H	SAND08	2003-11-17	Submitted	H	\$1,476.00
13	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND09		Submitted	H	SAND09	2003-11-17	Submitted	H	\$144.00
14	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER025		Submitted	H	098765	2003-11-17	Submitted	H	\$500.00
15	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER102		Submitted	H	PED0903	2003-10-27	Submitted	H	\$19,300.00
16	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER103		Inspected	H	OR1015	2003-10-27	Inspected	H	\$17,500.00
17	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER104		Submitted	H	PSY1015	2003-10-27	Submitted	H	\$8,500.00
18	Combo	1M3WD	DAAB0797DB608	0014	1OCT03		Submitted	H	SJ02	2003-11-18	Submitted		\$2,000.00
19	Combo	1M3WD	DAAB0797DB608	0014	ABCD123		Submitted	H	237590	2003-11-17	Processed		\$11.00
20	Combo	1M3WD	DAAB0797DB608	0014	BEV9003		Submitted	H	JAYROC2	2003-10-27	Processed		\$7,500.00
21	Combo	1M3WD	DAAB0797DB608	0014	DEE9003		Submitted	H	JAYROC4	2003-10-27	Processed		\$90,000.00
22	Combo	1M3WD	DAAB0797DB608	0014	EMM9003		Submitted	H	JAYROC1	2003-10-27	Processed		\$13,450.00
23	Combo	1M3WD	DAAB0797DB608	0014	MAG9003		Submitted	H	JAYROC3	2003-10-27	Processed		\$16,000.00
24	Receiving Report	1M3WD	DAAB0797DB608	0014	MJ1455		Submitted	H					\$344,400.00
25	Receiving Report	1M3WD	DAAB0797DB608	0014	NOV2003SMITHK		Submitted	H					\$0.00

First Next Previous Last

Done Internet

All results displayed in this folder are pending Government Acceptance

Description of Columns

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Hold Invoice?	Amount
1	Receiving Report	06481	DAAB0797DB608	0014	AAA3594		Submitted	H					\$0.00
2	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H					\$0.00
3	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H					\$375.00
4	Receiving Report	06481	DAAB0797DB608	0014	MFR0001		Submitted	H					\$25,000.00
5	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H					\$12,000.00
6	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H					\$51,000.00
7	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H					\$55,000.00

acceptance

Number of documents pending

Type of WAWF Document

Vendor CAGE Code (Sort able Field)

Contract Number (Sort able)

Delivery Order Number (If Applicable)

Shipment Number

Acceptance Date (Will be blank)

Status (Always "Submitted")

Hold Receiving Report (Used when pending verification)

Invoice Number

Date Invoice Received

Invoice Status (Determined by DFAs except for Services)

Invoice Hold Indicator (DFAs or Service Acceptor)

Invoice/Receiving Report Amount

Access Contract Information

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

Address: https://wawftraining.eb.mil/

Acceptance Folder for DoDAAC 'HC1001' (26 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Hold Invoice?	Amount
1	Receiving Report	06481	DAAB0797DB608	0014	AAA3594		Submitted	H					\$0.00
2	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H					\$0.00
3	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H					\$375.00
4	Receiving Report	06481	DAAB0797DB608	0014	MPK0001		Submitted	H					\$25,000.00
5	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H					\$12,000.00
6	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H					\$51,000.00
7	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H					\$55,000.00
8	Receiving Report	06481	DAAB0797DB608	0014	TIM		Submitted	H					\$0.00
9	Invoice 2in1	1M3WD	DAAB0797DB608	0014	001		Submitted	H	001	2003-11-19	Submitted	H	\$1.75
10	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND05		Submitted	H	SAND05	2003-11-17	Submitted	H	\$2,400.00
11	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND07		Submitted	H	SAND07	2003-11-17	Submitted	H	\$144.00
12	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND08		Submitted	H	SAND08	2003-11-17	Submitted	H	\$1,476.00
13	Invoice 2in1	1M3WD	DAAB0797DB608	0014	SAND09		Submitted	H	SAND09	2003-11-17	Submitted	H	\$144.00
14	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER025		Submitted	H	098765	2003-11-17	Submitted	H	\$500.00
15	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER102		Submitted	H	PED0903	2003-10-27	Submitted	H	\$19,300.00
16	Invoice 2in1	1M3WD	DAAB0797DB608	0014	WSER103		Inspected	H	OR1015	2003-10-27	Inspected	H	\$17,500.00
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18	Combo	1M3WD	DAAB0797DB608	0014	1OCT03		Submitted	H	SJ02	2003-11-18	Submitted		\$2,000.00
19	Combo	1M3WD	DAAB0797DB608	0014	ABCD123		Submitted	H	237590	2003-11-17	Processed		\$11.00
20	Combo	1M3WD	DAAB0797DB608	0014	BEV9003		Submitted	H	JAYROC2	2003-10-27	Processed		\$7,500.00
21	Combo	1M3WD	DAAB0797DB608	0014	DEF9003		Submitted	H	JAYROCA	2003-10-27	Processed		\$90,000.00
22	Combo	1M3WD	DAAB0797DB608	0014	EMM9003		Submitted	H	JAYROC1	2003-10-27	Processed		\$13,450.00
23	Combo	1M3WD	DAAB0797DB608	0014	MAG9003		Submitted	H	JAYROC3	2003-10-27	Processed		\$16,000.00
24	Receiving Report	1M3WD	DAAB0797DB608	0014	MJ1455		Submitted	H					\$344,400.00
25	Receiving Report	1M3WD	DAAB0797DB608	0014	NOV2003SMITHK		Submitted	H					\$0.00

Clicking the **Contract Number** displays all WAWF documents

First Next Previous Last

Done Internet

All WAWF Documents open in a separate window.



OR!

Access just the Receiving Report


If an alternate means of verifying the Receiving Report to the

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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UserID: GovAcc30

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[\[X\] Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Acceptance Folder for DoDAAC 'HC1001' (40 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Inv
1	Receiving Report	06481	DAAB0797DB608		AAA1111		Submitted	H				
2	Receiving Report	06481	DAAB0797DB608	0014	ABC0987		Submitted	H				
3	Receiving Report	06481	DAAB0797DB608	0014	BBA1234		Submitted	H				
4	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H				
5	Receiving Report	06481	DAAB0797DB608	0014	BOH1234		Submitted	H				
6	Receiving Report	06481	DAAB0797DB608	0014	DDD1225		Submitted	H				
7	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H				
8	Receiving Report	06481	DAAB0797DB608	0014	DMG1234		Submitted	H				
9	Receiving Report	06481	DAAB0797DB608	0014	DOD1234		Submitted	H				
10	Receiving Report	06481	DAAB0797DB608	0014	KKK1234		Submitted	H				
11	Receiving Report	06481	DAAB0797DB608	0014	MFR0001		Submitted	H				
12	Receiving Report	06481	DAAB0797DB608	0014	MMN1234		Submitted	H				
13	Receiving Report	06481	DAAB0797DB608	0014	MMR1234		Submitted	H				
14	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H				
15	Receiving Report	06481	DAAB0797DB608	0014	RMC0011		Submitted	H				
16	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H				
17	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H				
18	Receiving Report	06481	DAAB0797DB608	0014	TCN5501		Submitted	H				

Click the Shipment No To access the Receiving Report

Review the Receiving Report

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

Address: https://wawf.eb.mil/

UserID: mol

Home

My Profile Mai

Add Additiona

Password Mai

[+] Acceptor

Acceptor View

[.] Group Admin

Location C

Group Loc

User Infor

Activation

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Reset Cer

Inspector View

Issue By View

Wide Area Workflow

Header Line Item Addresses Misc. Info

RECEIVING REPORT

* = Required Fields

Contract Number		Delivery Order		Issue Date		<input checked="" type="checkbox"/> Supplies <input type="checkbox"/> Services	
M6738603P3048							
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point	<input type="checkbox"/> CoC <input type="checkbox"/> ARP		
MCSA001Z	2003/08/29	Y	D	D			
B/L Number	TCN	First Line Haul Mode		Gross Weight	FOB		
					S		

Summary of Detail Level Information		Total
2	CLIN/SLIN(s)	\$7,835.00
		\$7,835.00

Invoice Number	Invoice Date	Final Invoice
031721	2003/08/29	N

Routing Information:

Prime Contractor

Administered By

Internet

Review Attachments

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print W Links

Address https://wawf.eb.mil/ Go Links

Wide Area Workflow

UserID: mol

Home

My Profile Mail

Add Additional

Password Mail

[+] Acceptor

Acceptor View

[] Group Admin

Location C

Group Loc

User Infor

Activation

Reset Pas

Reset Cer

Inspector View

Issue By View

Header Line Item Addresses Misc. Info

RECEIVING REPORT Click the **Misc. Info** tab

* = Required Fields

Contract Number	Delivery Order	Issue Date	<input checked="" type="checkbox"/> Supplies		
M6738603P3048			<input type="checkbox"/> Services		
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point	<input type="checkbox"/> CoC
MCSA001Z	2003/08/29	Y	D	D	<input type="checkbox"/> ARP
B/L Number	TCN	First Line Haul Mode	Gross Weight	FOB	
				S	
Summary of Detail Level Information					Total
2	CLIN/SLIN(s)				\$7,835.00
					\$7,835.00
Invoice Number	Invoice Date	Final Invoice			
031721	2003/08/29	N			
Routing Information:					

Prime Contractor Administrator

Internet

Access Attachments

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address <https://wawf.eb.mil/> Go Links >>

Wide Area Work Flow

Select an Attachment

Header Line Item Addresses Misc. Info

RECEIVING REPORT

-CONTINUATION SHEET

Contract Number	Delivery Order	Shipment Number	Invoice Number
M6738603P3048		MCSA001Z	031721

Initiator Information

Name: Virgie Dillard
Title: President
Phone #: 816-761-5152
DSN:
Email: vld@8asupplier.com
Org Email: vld@8asupplier.com
Comments:
MarkFor Rep:
MarkFor Secondary:

Date of Action: 2003/09/09 1325 MDT
Action(s): Submitted
 Web, Combo

Select an **Attachment** from the drop-down

Attachments

Acceptor Information

<https://wawf.eb.mil/servlet/GovernmentRoleView#>

Review Line Item(s)

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print W Print W

Address <https://wawf.eb.mil/> Go Links >>

UserID: mol

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[My Profile Mail](#)

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[Password Mail](#)

[\[+\] Acceptor](#)

[Acceptor View](#)

[\[-\] Group Admin](#)

[Location](#)

[Group Loc](#)

[User Inform](#)

[Activation](#)

[Reset Pas](#)

[Reset Cen](#)

[Inspector View](#)

[Issue By View](#)

Wide Area Workflow

Header Line Item Addresses Misc. Info

RECEIVING REPORT

-CONTINUATION SHEET

Click the **Line Item** tab.

Contract Number	Delivery Order	Shipment Number	Invoice Number
M6738603P3048		MCSA001Z	031721

Initiator Information

Name: Virgie Dillard
Title: President
Phone #: 816-761-5152
DSN:
Email: vld@8asupplier.com
Org Email: vld@8asupplier.com

Date of Action: 2003/09/09 1325 MDT
Action(s): Submitted
Web, Combo

Comments:
MarkFor Rep:
MarkFor Secondary:

Attachments: ▼

Acceptor Information

Accepting a Receiving Report (Supply Shipment)

- For Supply Shipment acceptance, the Acceptor must annotate the Quantity Accepted
- The Quantity Accepted may be different than the Quantity Shipped.
- For Services (Invoice 2 in 1), if the Quantity to be Accepted is different than the Quantity Shipped, the Invoice 2 in 1 must be rejected.

Enter Accepted Quantity


Repeat for each Line Item

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Wide Area Workflow

Header Line Item Addresses Misc. Info

RECEIVING REPORT

- CONTINUATION SHEET

* = Required Fields

Contract Number	Delivery Order	Shipment Number	Invoice Number
DAAB0797DB608	0014	MFR0001	

Item No	Stock #	Unit Price	Unit of Issue	Qty. Shipped	Amount
0001	MFR0001	\$250	EA	100	\$18,750.00
	Stock Type	ACRN	GFE	Qty. Accepted *	
	VP	<input type="checkbox"/>	N	75	
	SDN	Ship Advice Code			
Description					
Widgets					

Accepted Quantity (May be different from Qty Shipped)


Complete the Receiving Report

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Wide Area Workflow

RECEIVING REPORT

- CONTINUATION SHEET

* = Required Fields

Header Line Item Addresses Misc. Info

Contract Number DAAB0797DB608 **Delivery Order** 0014 **Shipment Number** MFR0001 **Invoice Number**

Item No	Stock #	Unit Price	Unit of Issue	Qty. Shipped	Amount
0001	MFR0001	\$250	EA	100	\$18,750.00
	Stock Type	ACRN	GFE	Qty. Accepted *	
	VP	<input type="checkbox"/>	N	75	
	SDN	Ship Advice Code			
	<input type="text"/>				
	Description				
	Widgets				

Return to the Header Tab

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Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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[Access Acceptance Hold Folder](#)
[Access Rejected Receiving Reports](#)
[Post Payment Review](#)
[Acceptor View Only](#)

Wide Area Workflow

Header Line Item Addresses Misc. Info

RECEIVING REPORT

* = Required Fields

Contract Number	Delivery Order	Issue Date	<input checked="" type="checkbox"/> Supplies		
DAAB0797DB608	0014	1998/12/22	<input type="checkbox"/> Services		
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point	<input type="checkbox"/> CoC
MFR0001	2003/11/19	N	D	D	<input type="checkbox"/> ARP
B/L Number	TCN	First Line Haul Mode	Gross Weight	FOB	
				S	

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$18,750.00
	\$18,750.00

Routing Information:

Prime Contractor	Administered By
Cage Code: 06481 Extension:	DoDAAC: S0512A

Done Internet


Enter Date Receive and Acceptance Dates

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[Access Rejected Receiving Reports](#)

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Prime Contractor

Cage Code: 06481 Extension:

Name: LITTON SYSTEMS, INC.

Administered By

DoDAAC: S0512A

Name: DCMA VAN NUYS

Ship To

Code: HC1001 Extension:

Name: DISA INTERNAL SUPPORT BRANCH

Payment Official

DoDAAC: HQ0338

Name: DFAS - COLUMBUS CENTER

Issue By

DoDAAC: W15P7T

Name: XR W4GV USA HQ COMM ELECT CMD

ACTION BY: HC1001

☐ CQA

☐ Acceptance

☐ Reject to Initiator

Date Received: YYYY/MM/DD

Enter the date supplies were received

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.

Signature

Enter date of Government Acceptance

Signature Of Authorized Government Representative

Click the Acceptance check box

Scroll down

Submit Return Print Page Help


Sign the Acceptance

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[Click to Sign](#)

Prime Contractor	Administered By
Cage Code: 06481 Extension:	DoDAAC: S0512A
Name: LITTON SYSTEMS, INC.	Name: DCMA VAN NUYS
Ship To	Payment Official
Code: HC1001 Extension:	DoDAAC: HQ0338
Name: DISA INTERNAL SUPPORT BRANCH	Name: DFAS - COLUMBUS CENTER
Issue By	
DoDAAC: W15P7T	
Name: XR W4GV USA HQ COMM ELECT CMD	

ACTION BY: HC1001 *

☒ CQA ☒ Acceptance ☐ Reject to Initiator

Date Received: 2003/11/20 YYYY/MM/DD

2003/11/20 YYYY/MM/DD

Signature

Signature Of Authorized Government Representative

[Click Signature](#)

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Confirm by entering your password

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Wide Area Workflow

Enter Password

WAWF Password Confirmation

User Id: GovAcc30

Password:

Enter Password

Done Internet

Submit the Receiving Report

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Routing Information:

Prime Contractor	Administered By
Cage Code: 06481 Extension:	DoDAAC: S0512A
Name: LITTON SYSTEMS, INC.	Name: DCMA VAN NUYS
Ship To	Payment Official
Code: HC1001 Extension:	DoDAAC: HQ0338
Name: DISA INTERNAL SUPPORT BRANCH	Name: DFAS - COLUMBUS CENTER
Issue By	
DoDAAC: W15P7T	
Name: XR W4GV USA HQ COMM ELECT CMD	

ACTION BY: HC1001 *

☒ CQA
☒ Acceptance
☐ Reject to Initiator

Date Received: 2003/11/14

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.

2003/11/20 Date

Lori Christen Signature Of Authorized Government Representative

Click Submit

May also be printed

Accepto r's Name

Scroll to bottom

Submit Return Print Page Help

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Receive confirmation

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The Destination Inspection and Acceptance Receiving Report has been accepted successfully.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
DAAB0797DB608	0014	MFR0001	

Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to Pay Clerk: wawf_undel@ecedi.nit.disa.mil

Email notifications sent

Click Return

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Thu Nov 20 13:02:51 EST 2003

Done Internet


Returns to the Acceptance Folder

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[Acceptor View Only](#)

Acceptance Folder for DoDAAC 'HC1001' (38 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Ir
1	Receiving Report	06481	DAAB0797DB608	0014	ABC0987		Submitted	H				
2	Receiving Report	06481	DAAB0797DB608	0014	BBA1234		Submitted	H				
3	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H				
4	Receiving Report	06481	DAAB0797DB608	0014	BOH1234		Submitted	H				
5	Receiving Report	06481	DAAB0797DB608	0014	DDD1225		Submitted	H				
6	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H				
7	Receiving Report	06481	DAAB0797DB608	0014	DMG1234		Submitted	H				
8	Receiving Report	06481	DAAB0797DB608	0014	DOD1234		Submitted	H				
9	Receiving Report	06481	DAAB0797DB608	0014	KKK1234		Submitted	H				
10	Receiving Report	06481	DAAB0797DB608	0014	MIN1234		Submitted	H				
11	Receiving Report	06481	DAAB0797DB608	0014	MMR1234		Submitted	H				
12	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H				
13	Receiving Report	06481	DAAB0797DB608	0014	RMC0011		Submitted	H				
14	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H				
15	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H				
16	Receiving Report	06481	DAAB0797DB608	0014	TCN5501		Submitted	H				
17	Receiving Report	06481	DAAB0797DB608	0014	TIM		Submitted	H				
18	Receiving Report	06481	DAAB0797DB608	0014	VLC0012		Submitted	H				
19	Receiving Report	06481	DAAB0797DB608	0014	WTD1234		Submitted	H				
20	Receiving Report	06481	DAAB0797DB608	0014	WWW1234		Submitted	H				

Moves from the Acceptance Folder to the History Folders

To Reject an entire Shipment

- A Supply Shipment is only rejected if:
 - All items listed on the Receiving Report are either:
 - Damaged
 - Incorrect IAW the contract.
- A Service Invoice is rejected if:
 - The Invoiced Quantity is incorrect, or
 - The Invoiced Unit Price is greater than the contract Unit Price.

Access the Header Tab

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[Issue By View](#)

Wide Area Workflow

Header Line Item Addresses Misc. Info

RECEIVING REPORT

* = Required Fields

Contract Number		Delivery Order		Issue Date		<input checked="" type="checkbox"/> Supplies <input type="checkbox"/> Services	
M6700403P0756				2003/09/16			
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point		<input type="checkbox"/> CoC <input type="checkbox"/> ARP	
SHP0001	2003/09/30	E N	S	S			
B/L Number	TCN	First Line Haul Mode		Gross Weight		FOB	
		B		4000		O	
Summary of Detail Level Information						Total	
1 CLIN/SLIN(s)						\$16,417.72	
						\$16,417.72	

Routing Information:

Prime Contractor	Ship From
Cage Code: 55242 Extension:	Code: 55242 Extension:
Name: ISOMETRICS INC	Name: ISOMETRICS INC

Internet

Indicate the Shipment is
Rejected

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[Group Loc](#)
[User Inform](#)
[Activation](#)
[Reset Pas](#)
[Reset Cer](#)
[Inspector View](#)
[Issue By View](#)

Prime Contractor	Ship From
Cage Code: 55242 Extension:	Code: 55242 Extension:
Name: ISOMETRICS, INC.	Name: ISOMETRICS, INC.
Administered By	Inspect By
DoDAAC: S1103A	DoDAAC: S1103A Extension:
Name: DCMA ATLANTA	Name: DCMA ATLANTA
Ship To	Payment Official
Code: MMR129 Extension:	DoDAAC: HQ0338
Name: TRAFFIC MANAGEMENT OFFICER	Name: DFAS - COLUMBUS CENTER
Issue By	
DoDAAC: M67004	
Name: TRAFFIC MANAGEMENT OFFICER	

ACTION BY: S1103A

☐ CQA
☐ Acceptance
☒ Reject to Initiator

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.

Date Signature Of Authorized Government Representative

Click **Reject to Initiator**

Scroll to bottom of screen

Enter the Rejection Reason

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[Group Location](#)
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[Issue By View](#)

Header Line Item Addresses Misc. Info

RECEIVING REPORT

* = Required Fields

Contract Number		Delivery Order		Issue Date		<input checked="" type="checkbox"/> Supplies <input type="checkbox"/> Services	
M6700403P0756				2003/09/16			
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point		<input type="checkbox"/> CoC <input type="checkbox"/> ARP	
SHP0001	2003/09/30	E N	S	S			
B/L Number	TCN	First Line Haul Mode		Gross Weight		FOB	
		B		4000		O	

Summary of Detail Level Information

1	CLIN/SLIN(s)	Total
		\$16,417.72
		\$16,417.72

Routing Information:

Prime Contractor	Ship From
Cage Code: 55242 Extension:	Code: 55242 Extension:
Name: ISOMETRICS INC	Name: ISOMETRICS INC

Scroll to top of window

Click the Misc. Info tab

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Header Line Item Addresses **Misc. Info**

RECEIVING REPORT

* = Required Fields

Contract Number	Delivery Order	Issue Date	<input checked="" type="checkbox"/> Supplies		
M6700403P0756		2003/09/16	<input type="checkbox"/> Services		
Shipment Number	Shipment Date	Final Shipment	Inspection Point	Acceptance Point	<input type="checkbox"/> CoC
SHP0001	2003/09/30	E N	S	S	<input type="checkbox"/> ARP
B/L Number	TCN	First Line Haul Mode	Gross Weight	FOB	
		B	4000	O	

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$16,417.72
	\$16,417.72

Routing Information:

Prime Contractor	Ship From
Cage Code: 55242 Extension:	Code: 55242 Extension:
Name: ISOMETRICS INC	Name: ISOMETRICS INC

Click the **Misc. Info** tab

Access the Rejecter's comments section

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Select an Attachment

Header Line Item Addresses Misc. Info

RECEIVING REPORT

-CONTINUATION SHEET

Contract Number	Delivery Order	Shipment Number	Invoice Number
M6700403P0756		SHP0001	

Initiator Information

Name: Lee Hancock
Title: President
Phone #: (336) 349-2329
DSN:
Email: lhancock@isometrics-inc.com
Org Email: lhancock@isometrics-inc.com

Comments:
MarkFor Rep: milstrip m9545003rc35110
MarkFor Secondary:

Inspector Information

Date of Action: 2003/09/26 12:56 MDT
Action(s): Submitted Web, Stand Alone

Attachments

Scroll to Comments field

Enter detailed information concerning rejection

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Email: lhancock@isometrics-inc.com

Org Email: lhancock@isometrics-inc.com

Comments:

MarkFor Rep:
milstrip m9545003rc35110

MarkFor Secondary:

Attachments:

Inspector Information

Name: JARVIS WILLIAMS

Title: QAR

Phone #: 3368510754

DSN:

Email: jarvis.williams@dcma.mil

Org Email: S1103A@DCMA.MIL

Date of Action: 2003/09/29 0641 MDT

Action(s): Rejected

Attachments:

Comments:

This document is rejected because the complete listing of items does not show up on the basic document. The attachment needs to be used to include the items that does not show up on the basic document.

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Wide Area Workflow

Select an Attachment

Header Line Item Addresses Misc. Info

RECEIVING REPORT
-CONTINUATION SHEET

Contract Number	Delivery Order	Shipment Number	Invoice Number
M6700403P0756		SHP0001	

Initiator Information

Name: Lee Hancock
Title: President
Phone #: (336) 349-2329
DSN:
Email: lhancock@isometrics-inc.com
Org Email: lhancock@isometrics-inc.com

Comments:
MarkFor Rep: milstrip m9545003rc35110
MarkFor Secondary:

Inspector Information

Date of Action: 2003/09/26 1256 MDT
Action(s): Submitted
Web, Stand Alone

Attachments

Done Internet

Click **Header** tab

Scroll to top of window


Submit to Initiator

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[Display Pay DoDAACs Table](#)
[Find DCAA DoDAAC in Audit Office Locator](#)

Prime Contractor Cage Code: 06481 Extension: Name: LITTON SYSTEMS, INC.	Administered By DoDAAC: S0512A Name: DCMA VAN NUYS
Ship To Code: HC1001 Extension: Name: DISA INTERNAL SUPPORT BRANCH	Payment Official DoDAAC: HQ0338 Name: DFAS - COLUMBUS CENTER
Issue By DoDAAC: W15P7T Name: XR W4GV USA HQ COMM ELECT CMD	

ACTION BY: HC1001 *

☐ CQA
☐ Acceptance
☒ Reject to Initiator

Date Received: YYYY/MM/DD

YYYY/MM/DD
Date

Signature
Signature Of Authorized Government Representative

Click Submit

Internet

Receive Confirmation

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[Acceptor View](#)

The Destination Inspection and Acceptance Receiving Report has been accepted successfully.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
DAAB0797DB608	0014	MFR0001	

Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to Pay Clerk: wawf_undel@ecedi.nit.disa.mil

Click Return

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Thu Nov 20 13:02:51 EST 2003

Done Internet


Returns to the Acceptance Folder

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Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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Wide Area Workflow

Acceptance Folder for DoDAAC 'HC1001' (38 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Ir
1	Receiving Report	06481	DAAB0797DB608	0014	ABC0987		Submitted	H				
2	Receiving Report	06481	DAAB0797DB608	0014	BBA1234		Submitted	H				
3	Receiving Report	06481	DAAB0797DB608	0014	BBB1234		Submitted	H				
4	Receiving Report	06481	DAAB0797DB608	0014	BOH1234		Submitted	H				
5	Receiving Report	06481	DAAB0797DB608	0014	DDD1225		Submitted	H				
6	Receiving Report	06481	DAAB0797DB608	0014	DDD1234		Submitted	H				
7	Receiving Report	06481	DAAB0797DB608	0014	DMG1234		Submitted	H				
8	Receiving Report	06481	DAAB0797DB608	0014	DOD1234		Submitted	H				
9	Receiving Report	06481	DAAB0797DB608	0014	KKK1234		Submitted	H				
10	Receiving Report	06481	DAAB0797DB608	0014	MIN1234		Submitted	H				
11	Receiving Report	06481	DAAB0797DB608	0014	MMR1234		Submitted	H				
12	Receiving Report	06481	DAAB0797DB608	0014	PART001		Submitted	H				
13	Receiving Report	06481	DAAB0797DB608	0014	RMC0944		Submitted	H				
14	Receiving Report	06481	DAAB0797DB608	0014	SCOX123		Submitted	H				
15	Receiving Report	06481	DAAB0797DB608	0014	SEP2003		Submitted	H				
16	Receiving Report	06481	DAAB0797DB608	0014	TCN5501		Submitted	H				
17	Receiving Report	06481	DAAB0797DB608	0014	TIM		Submitted	H				
18	Receiving Report	06481	DAAB0797DB608	0014	VLC0012		Submitted	H				
19	Receiving Report	06481	DAAB0797DB608	0014	WTD1234		Submitted	H				
20	Receiving Report	06481	DAAB0797DB608	0014	WWW1234		Submitted	H				

Moves from Acceptance Folder to Rejected Receiving Reports

Place a Receiving Report on Hold

- User places a receiving report on Hold when:
 - The receiving report is submitted by the vendor, but material has not been received yet, or:
 - Material has been received, but the acceptor is in the process of verifying that material is IAW the contract.


Place a Receiving Report on Hold

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File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

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 Wide Area Workflow

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[Home](#)

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[Add Additional Role](#)

[Accepter](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Submit

Acceptance Folder for DoDAAC 'HC1001' (1 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Hold Invoice?	
1	Receiving Report	06481	DAAB0797DB608	0014	MFR0003		Submitted	H					\$25

[First](#) [Next](#) [Previous](#) [Last](#)

[Return](#) [Page Help](#)

Click the "H"

Confirm the Hold status

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File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil/index.html> Go Links

Wide Area Workflow

UserID: GovAcc30

[Home](#)

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[Add Additional Role](#)

[Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Warning!

You are about to hold document number (MFR0003).

Click the Hold Link to hold the document.

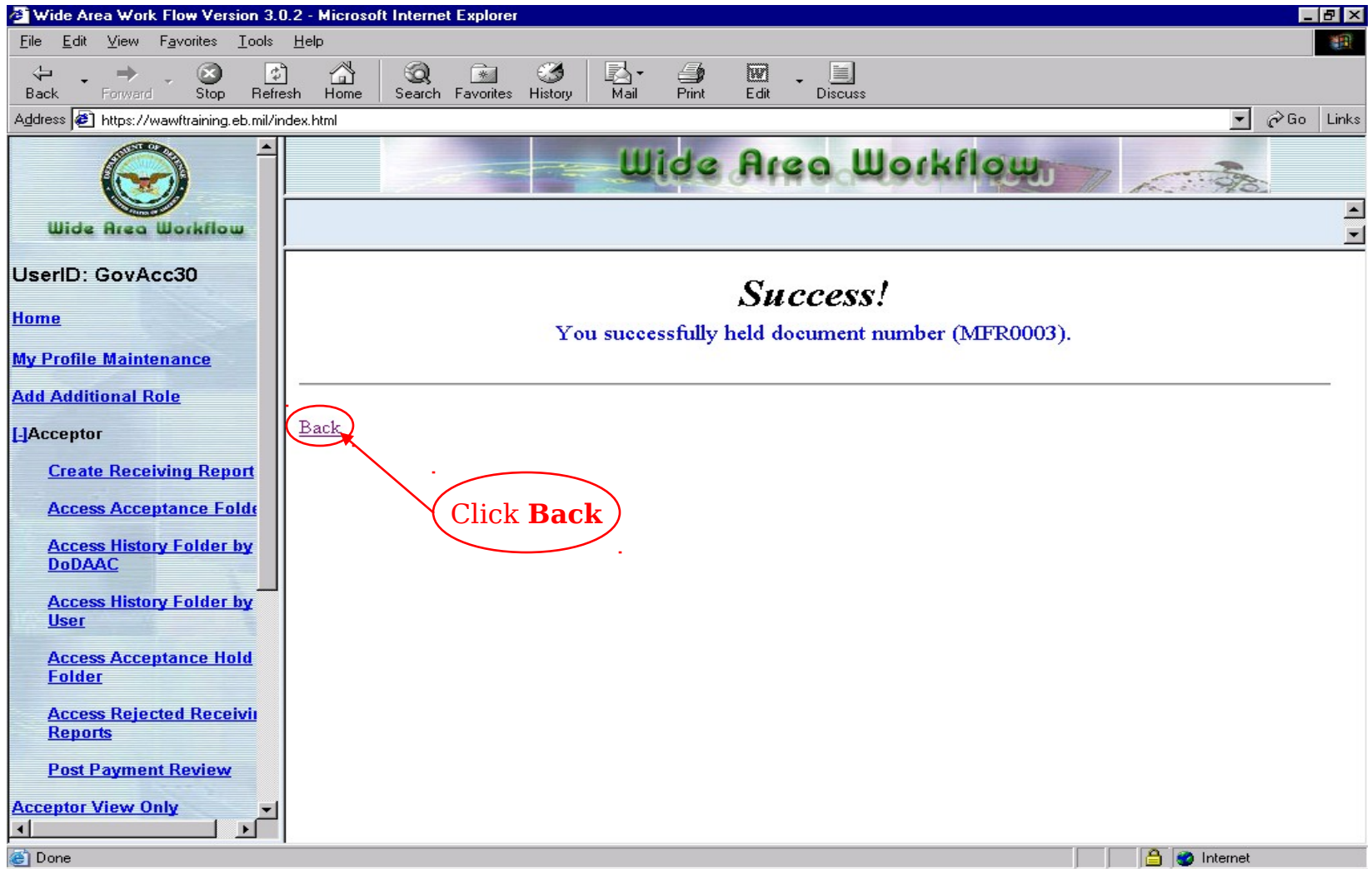
[Hold the Document](#)

[Back](#)

Click **Hold**

Done Internet

Receive confirmation the document was held




Return to the Acceptance Folder

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil/index.html> Go Links

 Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[Acceptance](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Wide Area Workflow

Acceptance Folder for DoDAAC 'HC1001' (0 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Hold RR?	Invoice Number	Invoice Received Date	Status	Hold Invoice?	Amount
------	------	---------------------------	---------------------------------	--------------------------------	-------------	---------------------------------	--------	----------	----------------	-----------------------	--------	---------------	------------------------

First Next Previous Last

Return Page Help

Document is moved to the Acceptance Hold Folder

Done Internet


Search in the Acceptance Hold Folder

Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil/index.html> Go Links

 Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[\[X\] Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Search Criteria

* = Required Fields

Contract Number	Delivery Order	
<input type="text"/>	<input type="text"/>	
DoDAAC/CAGE *	Vendor CAGE	Vendor CAGE Extension
Select Location Code <input type="text"/>	<input type="text"/>	<input type="text"/>
Shipment No.	Invoice Number	
<input type="text"/>	<input type="text"/>	
Type Document	Status	
All Documents <input type="text"/>	All Documents <input type="text"/>	
Create Date (YYYY/MM/DD)	Create Date End (YYYY/MM/DD)	
<input type="text"/>	<input type="text"/>	
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)	
<input type="text"/>	<input type="text"/>	

At a minimum, select a DoDAAC*


Accept or Reject the Shipment

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File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil/index.html> Go Links


Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[\[.\]Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Acceptance Hold Folder for DoDAAC 'HC1001' (1 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Invoice Number	Invoice Received Date	Status	Amount
1	Receiving Report	06481	DAAB0797DB608	0014	MFR0003		Hold				\$25,000.00

[First](#) [Next](#) [Previous](#) [Last](#)

[Return](#) [Page Help](#)

Done Internet


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Wide Area Work Flow Version 3.0.2 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://wawftraining.eb.mil/> Go Links

 Wide Area Workflow

UserID: GovAcc30

[Home](#)

[My Profile Maintenance](#)

[Add Additional Role](#)

[\[X\] Acceptor](#)

[Create Receiving Report](#)

[Access Acceptance Folder](#)

[Access History Folder by DoDAAC](#)

[Access History Folder by User](#)

[Access Acceptance Hold Folder](#)

[Access Rejected Receiving Reports](#)

[Post Payment Review](#)

[Acceptor View Only](#)

Acceptance History By DoDAAC Folder for DoDAAC 'HC1001' (3 items, sorted by Contract Number)

Item	Type	Cage Code	Contract Number	Delivery Order	Shipment No	Acceptance Date	Status	Recall RR	Void RR	Invoice Number	Invoice Received Date	Status	Rec Invo
1	Receiving Report	06481	DAAB0797DB608	0014	MFR0001	2003-11-20	Processed						
2	Receiving Report	06481	DAAB0797DB608	0014	MFR0002		Rejected		V				
3	Receiving Report	06481	DAAB0797DB608	0014	MFR0003		Hold						

First Next Previous Last

Return Page Help

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